

American Society of Anesthesia Technologists and Technicians

7044 South 13th St., Oak Creek, WI 53154-1429

E-mail: certification@asatt.org

FORM #3

Documentation of Professional Activities

Name: _____ ASATT Member Number: _____

Date:	Activity*:	CE/CH Requested	Official Use Only CE/CH Approved
Total CE/CH Requested			

*Please indicate the program title for all lectures given. CE/CHs may be earned by active participation in the field of anesthesia technology such as presenting lectures or serving the national organization as an official member of any committee or board. CE/CHs are awarded as follows:

Activity	CE/CH
Presenting a 50-60 minute lecture on a topic relevant to the Anesthesia Technician Content Outline	1 for each different topic presented
Preparing a 50-60 minute lecture on a topic relevant to the Anesthesia Technician Content Outline	2 for each different topic presented
Serving on a official ASATT committee or board	1 for each separate official ASATT committee or board served with a <i>maximum of 3 each year</i>

Submissions for CE/CHs for these activities must be accompanied by FORM #3, Documentation of Professional Activities. Proof of presenting or preparing a lecture is required.

My signature above indicates that information on this application is true and correct.

Signature: _____

American Society of Anesthesia Technologists and Technicians

Anesthesia Technologist and Technician Recertification Guidelines

Continuing education is essential to enable Anesthesia Technologists and Technicians to ensure personal and professional development in the rapidly changing field of anesthesia technology. Therefore, to retain the Certified Anesthesia Technician designation, Anesthesia Technicians must document continuing education. Recertification for Anesthesia technicians is earned by accumulating 20 continuing education/contact hours by the end of the two-year recertification period. Certified Anesthesia Technologists must submit 30 continuing education/contact hours at the end of the two-year recertification period.

Enclosed please find the forms necessary to document recertification.

One continuing education/contact hour (CE/CH) may be requested for each 50-60 minute lecture attended. The content of the lectures must be relevant to the Anesthesia Content Outline listed below. During each two-year recertification period, you may submit only 5 CE/CH from Category II that do not relate to the Anesthesia Technician Content Outline.

Category I:

Operating Room tasks
 Infection Control Techniques
 Basic Anatomy and Physiology
 Types of Anesthesia
 Airway Management Equipment
 Anesthesia Gas Machine and Gas Delivery
 Monitors and Ancillary Devices
 Pharmacy
 Intravenous Therapy

Category II:

Stress Management
 Interpersonal Disciplines
 Computer Programming
 Data Record Keeping
 Materials Management
 Marketing
 Quality Assurance Training

The fee for recertification renewal for technician is \$85 per recertification period for members of ASATT and \$200 for non-members. The international members fee is \$125 and \$225 for non-members.

The renewal fee for technologist is \$100 per recertification period for members of ASATT and \$250 for non-members.

All documents and applicable fees must be submitted to the ASATT office and postmarked by **December 31**. All submissions after that date are considered delinquent and payments must include a late fee of \$75. If the Cer. A.T. or Cer. A.T.T has not submitted his/her documentation by **January 31**, he/she will forfeit his/her recertified status. Members and non-members alike, who are contacted because of incomplete documentation, will incur an additional \$50 fee to complete the processing of their packet.

There are three types of documentation of CE/CH:

1. Certificate of attendance

If you have attended an educational program from which you received a certificate of attendance you must attach a copy of that certificate with your Recertification Application. Certificates of attendance will be honored from all ASATT approved education programs. Other programs offering certificates of attendance will be reviewed for relevancy to the Anesthesia Content Outline In general, programs that are approved by the following societies' educational guidelines will be accepted: ASA, AANA, AORN, American Red Cross, AAMI, EMT and other similar societies. Prior approval of acceptance is recommended.

2. Other educational programs

Topics from Category II of the Anesthesia Content Outline must be accompanied by Form #2, Documentation of Other Educational Programs. Remember, only 5 CE/CH's may be claimed from this category.

3. Activity relevant to the profession of Anesthesia Technology CE/CHs may be earned by active participation in the field of anesthesia technology such as presenting lectures or serving the national organization as an official member of any committee or board. CE/CHs are awarded as follows:

Activity	CE/CH
Presenting a 50-60 minute lecture on a topic relevant to the Anesthesia Technician Content Outline	1 for each different topic presented
Preparing a 50-60 minute lecture on a topic relevant to the Anesthesia Technician Content Outline	2 for each different topic presented
Serving on a official ASATT committee or board	1 for each separate official ASATT committee or board served with a <i>maximum of 3 each year</i>

Submissions for CE/CHs for these activities must be accompanied by FORM #3, Documentation of Professional Activities.

It is the responsibility of the Cer. A.T. or Cer. A.T.T. to notify ASATT of any changes in name and/or address. Failure to do so may result in not receiving information necessary for recertification.

In the event of any discrepancies, the Cer .A.T. or Cer. A.T.T. has the right to review and/or appeal their recertification status by expressing their views in writing to ASATT.

Materials and fee must be submitted to:

ASATT Headquarters
7044 S. 13th Street
Oak Creek, WI 53154-1429

Questions may be directed to:

Sue Christian, Chair of Certification/Recertification Committee
 Email: suec598@msn.com
 615-343-7077